



## COMMUNITY PLANNING DIRECTOR

**\$126,600 - \$177,240**

*Plus Excellent Benefits*

*Apply by*  
**August 1, 2021**  
*(Open Until Filled)*

***P*ROTHMAN**



## KENNEWICK, WASHINGTON



Located along the shores of the Columbia, Yakima, and Snake Rivers in southeastern Washington, Kennewick is a growing community of over 80,000 residents that enjoy 300 days of

sunshine a year. Kennewick, along with the neighboring cities of Richland and Pasco, comprise the Tri-Cities metropolitan area with a population of nearly 275,000. Kennewick is the largest of the Tri-Cities and is a regional shopping and entertainment hub and an outdoor recreational paradise. Kennewick offers breathtaking parks, a vibrant downtown, upscale dining and retail, art galleries, antique shops, and a variety of entertainment venues.

The Columbia Center Mall is one of the largest covered malls in Eastern Washington, and downtown Kennewick is undergoing a revitalization focusing on creating a great gathering place in a comfortable, hometown setting, where merchants and customers are friends and neighbors. The Tri-City area also boasts more than 200 wineries and micro-breweries within a 50-mile radius, producing some of the finest wines in the country.

The Tri-Cities is a sports minded community, which is reflected in the many public athletic facilities and is home to two professional sports teams: Tri-City Americans WHL Ice Hockey and Tri-City Dust Devils, a professional Single A affiliate of the Colorado Rockies. The Toyota Center in Kennewick hosts the Tri-City Americans WHL ice-hockey team, along with many great sporting and entertainment events throughout the year. Golf is one of the most popular sports enjoyed year-round in Kennewick, with over ten premier courses challenging the most experienced golfer as well as providing opportunity for the beginner.

The confluence of the Snake, Yakima, and Columbia Rivers has produced an aquatic playground that brings water lovers from all over the region together to enjoy sailing, boating, water-skiing, swimming, fishing, windsurfing, and more. The annual Benton-Franklin County Fair and Rodeo showcases National Championship cowboys and bull riders and brings in country and pop music entertainment stars.

Columbia Basin College and Washington State University Tri-Cities urban campus are located in the neighboring cities of Pasco and Richland. CBC offers a full array of Associate degree and vocational/technical career programs, while WSU provides undergraduate and graduate degree programs.

## THE CITY

Incorporated in 1904, the City of Kennewick is a full-service city with an exceptional workforce of approximately 420 employees. The City operates on a 2021 total budget of \$349.9 million including a general fund of \$107.9 million. City Departments include: City Attorney, City Clerk, Community Planning, Economic Development, Finance & Budget, Fire & Ambulance, GIS Mapping, Human Resources, Parks & Recreation, Police, and Public Works. Kennewick operates under the Council-Manager form of government with the seven-member City Council each serving overlapping, four-year terms. Every two years, the Council selects a member to serve as the Mayor of Kennewick.





## THE DEPARTMENT & POSITION

Operating on a 2021 budget of \$4,939,116, the Community Planning Department oversees all building, land use and development activity within the city. The department is comprised of Long-Range Planning, Development Services, and the Building Safety Division. The Community Development Department currently consists of 13 staff members.

Under general direction of the City Manager, the Community Planning Director is responsible for establishing a strategic plan to achieve City Council goals and objectives, and to meet the needs of City residents, business owners, and the development community.

The Community Planning Director provides leadership and direction to all Community Planning personnel in all service areas, including long- and short-range planning, development review, and building inspection. This position will serve as a member of the City's leadership team, and work with other department heads and employees across departmental lines to meet City-wide goals and objectives.

To view the full responsibilities of the position, please view the attachment found [here](#).

## OPPORTUNITIES & CHALLENGES

1. The city completed its Comprehensive Plan required periodic update in 2017, which will not be required again until 2025. The city also has just finishing up the require periodic update of the Shoreline Master Program (SMP). The next required update will be in 8 years.

2. The more critical upcoming projects will include the completion of the city's annual comprehensive plan amendment process, which the city is already are well underway with. Another upcoming project will be any updates to the comprehensive plan and/or development regulations to comply with recently adopted legislation at the state level.

3. This position will have the opportunity to working with the Port of Kennewick on the development of Vista Field and the implementation of the Bridge-to-Bridge Plan in the Columbia Drive area from SR-395 to Gum Street.

4. This position will lead the critical development review function, which includes team members from many departments throughout the City, and will require a results-oriented focus. The Community Planning Director will have direct interaction with members of the development community and will need to take a flexible approach within the regulatory requirements to identify creative solutions to complex development projects.

## IDEAL CANDIDATE PROFILE

### Education & Experience:

This position requires a bachelor's degree in urban or municipal planning, community development, public administration, or a related field, as well as ten (10) or more years of progressively responsible experience in land use planning and comprehensive plan development, including three (3) or more years at a senior management level. A master's degree and membership in the American Institute of Certified Planners is highly desired.

Additionally, candidates must pass a criminal background investigation, possess or obtain a Washington State driver's license, reside within thirty minutes' normal drive time of Kennewick City Hall, and maintain a level of mental and physical fitness required to perform the essential functions of this classification.



## COMPENSATION & BENEFITS

- **\$126,600 - \$177,240 DOQ**
- Medical, Dental and Vision Insurance
- Life Insurance
- Long-term Disability
- Wellness Program
- Employee Assistance Program
- Deferred Compensation
- Washington PERS
- Paid Time Off
- 12 Paid Holidays
- 9/80 schedule (every other Friday off)
- Vehicle allowance of \$272/month
- Flexible Spending Plan (Pre-Tax Deduction for Medical/Dental and Day Care)
- Aflac Supplemental Insurance
- Tuition Assistance

For more information on the city,  
please visit  
[www.go2kennewick.com](http://www.go2kennewick.com)



The City of Kennewick is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **August 1, 2021** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to [www.prothman.com](http://www.prothman.com) and click on "Open Recruitments", select "**City of Kennewick, WA – Community Planning Director**", and click "**Apply Now**", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in.



[www.prothman.com](http://www.prothman.com)

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